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Employer	Employed From _____ Mo./Yr. _____ To _____ Mo./Yr. _____	Starting Position
Address		Last Position
Telephone		Other Positions Held
Starting Salary	Final Salary	Immediate Supervisor
Duties		
Reason for Leaving		

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**ADDITIONAL INQUIRIES CONCERNING EMPLOYMENT HISTORY**

(In responding to these inquiries, continue on a separate sheet if you require additional space.)

1. May we contact your present employer?  Yes  No Previous Employers?  Yes  No  
Please identify any exceptions and reasons for not contacting: \_\_\_\_\_  
\_\_\_\_\_
2. In order to permit a check of your work and education records, should we be made aware of any change of name or assumed name that you have previously used?  Yes  No If yes, identify name(s) and relevant dates \_\_\_\_\_  
\_\_\_\_\_
3. Have you ever been dismissed or forced to resign from any employment?  Yes  No If yes, please explain.  
\_\_\_\_\_  
\_\_\_\_\_
4. Except for vacations and holidays, how many work days were you absent during the past calendar year?  
 0 - 5 days     10 - 15 days     15 - 20 days     21 + days  
 During the prior year?  
 0 - 5 days     10 - 15 days     15 - 20 days     21 + days  
 Comments: \_\_\_\_\_  
\_\_\_\_\_

**MILITARY EXPERIENCE**

Have you ever served in the U.S. Armed Forces?  Yes  No

Describe any special job-related training received \_\_\_\_\_  
\_\_\_\_\_

**OTHER SPECIAL SKILLS**

Describe any other special job-related skills or qualifications (e.g., foreign languages, computers, professional associations, etc.) that would support your application \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_